

Recreation/Pool Committee Charter

Mission.

1. Provide recommendations to the Board of Directors (BOD) on recreational opportunities and activities for the Kincaid Forest community.
2. Provide recommendations to the BOD on the maintenance of and improvements to the pool at Kincaid Forest.

Functions.

1. Recommend to the BOD at least two social functions that the Kincaid Forest community can participate in each year.

Upon BOD approval:

- A. Identify vendor support required and develop a statement of work (SOW) for the support.
 - B. Recommend prospective vendors qualified to do the work.
 - C. Identify costs involved.
 - D. Forward the above to the BOD for appropriate action.
 - E. Organize community volunteers as required
 - F. Provide assistance to the management agent, as required, to insure proper vendor support.
 - G. Manage the approved function.
 - H. Ensure any clean up required after the function is performed satisfactorily.
2. At the end of each pool season provide an evaluation of the pool contractors performance to the BOD.
 3. Research each spring what is required to properly run and maintain the pool. Any required pool enhancements/improvements should be identified at this time.
 4. Develop a detailed pool management SOW, based on your research and submit it to the BOD each July for their review, comment and approval.
 5. Develop a detailed SOW for all identified enhancements/improvements to the pool and submit it to the BOD each July for their review, comment and approval.
 6. Recommend to the BOD prospective vendors qualified to perform the required work.
 7. Provide support and assistance to the BOD as required.

Membership

Same as landscaping committee charter

Election of Officers

Same as landscaping committee charter

Committee processes and procedures

Same as landscaping committee charter